

Bulletin No. 2026-02

OnLand Plan Pre-Approval and Standardized Condominium Prefix

Date: January 20, 2026

What is happening?

Effective January 23rd, 2026, the Plan Pre-Approval Submission Form will be updated to include enhancements for condominium and subdivision plan types. Additionally, a new standardized Condominium Prefix will be introduced in all Land Registry Offices. Both of these improvements are designed to streamline communication and enhance the overall customer experience.

1. QP Number Validation

Currently the Plan Pre-Approval Request Form for a Condominium project requires users to enter the QP number for the associated Declaration. For Condominium Plan Type submissions, the system will now validate that the QP number entered in the form refers to a previously submitted Declaration. If the QP is not a Declaration, user will be presented with an error message stating that there is an error in the entry for the Declaration request number.

Similarly, for Plan Document and Inhibiting Order submissions, the system will now validate the QP number entered in the form is a Subdivision Plan. If the QP is not a Subdivision Plan, the user will be presented with an error message stating that there is an error in the entry for the Subdivision Plan request number.

Please ensure you enter the correct QP Number when submitting your request. This step is essential for land registry staff to receive the associated files in their work queue, helping maintain organized processing and effective communication.

2. Standardized Condominium Plan Prefixes

A new standardized prefix series will be implemented for all Condominium Plans. This

change is designed to create consistency across submissions, making it easier to identify.

The new prefix series is as follows:

<LRO Number>CON<number>

Example: 20CON2026

The introduction of these prefixes will not affect the existing numbering series. The current numbering sequence will continue as usual alongside the new prefix. In addition, this change does not affect any of the Certificate of Registration forms placed on a condominium project sheet.

By standardizing prefixes, we aim to improve clarity, reduce errors, and streamline communication between customers and staff at Land Registry Offices.

Original signed by

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