



A LOT FROM THE DOT

DATA RETENTION REPORTS FOR REGISTRY NON-CONVERT PINS

June 10, 2021

Ontario's 6.95 Million PINs are now approximately 99.5% Land Titles (LTCQ, Absolute, or Absolute Plus), but that means that there is almost 0.5% (thirty-five thousand) Non-Convert PINs still in Registry. Of course, documents for Registry PINs can now be scanned and submitted to the Land Registry Office through the "submit paper documents for registration" functionality in Teraview® (see the [June 1st, 2021 A Lot From the DOT](#)), but owners of Registry Non-Convert PINs may want to "upgrade" their PINs to LTCQ.

[Bulletin 2004-02 Non-Converts to LTCQ](#) provides the process for upgrading a Registry Non-Convert PIN to LTCQ. Greatly paraphrased, owners of Registry Non-Convert PINs can "upgrade" to LTCQ by conducting a full forty-year search, providing a registrable legal description (which often means a reference plan), and submitting an Indemnity to the Land Titles Assurance Fund.

In doing such an upgrade, it is often useful to have some information on why the Registry PIN might not have been converted in the first place. For this purpose, clients can request a "Data Retention Report" for the Registry PIN being converted. These are formal notes stored digitally in the Polaris II system that accompany most Registry PINs. Data Retention Reports typically identify one or more reasons why that Registry PIN might not have been converted during administrative conversion or during any of the subsequent "sweeps" conducted by Teranet after administrative conversion. Please note that the Data Retention Reports might not be available for every Registry PIN. Furthermore, Data Retention Reports, even if they are available for your Registry PIN, may not be very detailed or disclose every reason why that Registry PIN was not converted. There may be any number of reasons why the Registry PIN was not converted. If there were multiple reasons for non-conversion, Teranet might not have researched them all after having discovered at least one fatal flaw. In some rare cases, Data Retention Reports might not even be entirely correct. In all cases, addressing the problem(s) identified in any Data Retention Report does not obviate the need for your own full forty-year title search.

Please note, however, that Data Retention Reports are not available for LTCQ PINs (as opposed to Data Retention Reports for Registry PINs, which are available). Furthermore, various Land Registry Offices may have maintained locally stored hardcopy "Non-Convert Reports". These are physical search notes provided by Teranet to Land Registry Office staff and are not the same as Data Retention Reports. Non-Convert Reports are not available for any PINs. Data Retention Reports for LTCQ PINs and all Non-Convert Reports are for Land Registry Office use only, and may not be shared with the public.

Land Registry Office staff will make the Data Retention Reports (if any) available for Registry PINs, at no cost, on requests submitted through [OnLand.ca](#).