
Bulletin No. 2019-01**Land Titles Act
Registry Act
Land Registration Reform Act****Date: January 30, 2019****Electronic Submission of
Plans (ePlans)**

Amendments to Ontario Regulation 43/96 under the *Registry Act* and to Ontario Regulations 19/99 and 16/99 under the *Land Registration Reform Act* were filed on March 7th, 2018. These amendments provide the framework for direct electronic submission of plans (“ePlans”) making this new service available, on an optional basis, for every land registry division in Ontario. It is anticipated that surveyors will find ePlans to be faster and more convenient than the current requirement of attending a land registry office to file hardcopy plans.

The introduction of ePlans will be phased, beginning with land titles reference plans. A new electronic document with applicable statements has been developed in Teraview for deposit of these plans. To submit plans through direct electronic transmission, a surveyor must obtain a Teraview licence, and must receive authorization from the Director of Land Registration for electronic registration of documents. Information regarding these processes can be found on the Teranet and Ministry websites, respectively.

Before electronically submitting a land titles reference plan for deposit, a portable document format file of the draft plan must be pre-approved using the process set out in the Customer Guidelines for Plan Pre-approval for Digital Submissions. These guidelines are available on request through PlanSubmissions@ontario.ca.

(original signed by)

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Examiner of Surveys